

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – May 5, 2016

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:01 p.m. Board members present were: Mrs. Knight, Mr. Geiger, and Mrs. Taylor. Absent: Mr. Parisio and Mr. Ward
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Debbie Dunning.

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for May 5, 2016.
Mrs. Knight moved, seconded by Mrs. Taylor to approve the Agenda for May 5, 2016.
AYES: Knight, Geiger, Taylor
NOES: None
ABSENT: Parisio, Ward
MOTION PASSED: 3-0-2
- 2.2 Approve the Minutes of the Regular Meeting of April 7, 2016.
Mrs. Knight moved, seconded by Mr. Geiger to approve the Minutes of the Regular Meeting of April 7, 2016.
AYES: Knight, Geiger, Taylor
NOES: None
ABSENT: Parisio, Ward
MOTION PASSED: 3-0-2

3. PUBLIC COMMENTS – Debbie Dunning distributed information regarding substitute pay in and around the Willows area. She also discussed different pay rates for short-term and long-term substitutes as well as differences in pay whether or not you have an Emergency Credential, are fully Credentialed, or are a retiree from WUSD. Mrs. Dunning was asked to prepare a report and provide it to the district regarding the different levels of pay. Dr. Geivett will follow up with the Board.

4. REPORTS

- 4.1 **Employee Associations (WUTA & CSEA) – No Reports**

- 4.2 **Principals**

(MES) Mr. Drury reported:

- MES will have a float in the Lamb Derby parade.
- Bike Rodeo will be on May 25, 2016.
- Open House will be on May 26, 2016.
- Walk/Bike-a-thon will be on May 27, 2016.
- Ms. Dace made a presentation on her students' projects that were entered in the CalWater challenge which won them 3rd place in the state. It was called "Water Pollution and its Global Effects". Mr. Buckley's students also presented what their class entered in the CalWater challenge that won them 2nd place in the state. Their topic was "Water Conservation".

(WIS) Mr. Sailsbery reported:

- 5th grade orientation will be held on May 19, 2016.
- 8th grade graduation will be held on June 9, 2016 at 7:30 p.m.
- The Spring Concert will be held on May 24, 2016 at 6:00 p.m.
- CAASPP testing began this week.
- Infrastructure (technology wiring) at WIS is almost complete.
- Mr. Sailsbery distributed the Year End Schedule of Events and the list of Field Trips to Board members and audience.

(WHS) Mr. Humphreys reported:

- Enrollment is 454 students.

An Equal Opportunity Employer

- Prom will be held on May 7, 2016 in Sacramento.
- Open House will be held on May 9, 2016 at 5:30 p.m.
- Every 15 Minutes will be held on May 12-13, 2016.
- Glenn County Fair will start on May 18, 2016. 81 students will be exhibiting market animals through FFA with additional projects through non-FFA activities.
- Scholarship Night is May 25, 2016 at 6:30 p.m.
- Spring Sports banquet is June 1, 2016 at 6:00 p.m.
- WHS Band Concert will be on June 2, 2016 at 6:00 p.m. in Memorial Hall.
- Senior Class trip to Great America will be June 3, 2016.
- Graduation will be June 10, 2016 at 7:30 p.m.
- Mr. Bazan presented an update regarding PLUS period and how it affects an athlete. Coaches were told that next year it will be more stringent. Athletes with an “F” in any class will be ineligible to participate in a sport until the “F” is cleared up. He also discussed how important waivers are to keep students involved. Mrs. Taylor suggested there should be a social media clause in the athletic code.

(WCHS) Dr. Geivett reported:

- There were 18 people who attended Open House.
- Enrollment is 21 students.

4.3 Associated Student Body Report – No report

4.4 Director of Business Services – Debby Beymer reported:

- Personal income tax revenues were \$1.2 billion below the projection.
- The May Revise meeting/workshop in Sacramento will be on May 19, 2016.
- The Preliminary Budget & LCAP Public Hearing will be on June 20, 2016, with proposed adoption at the Board meeting on June 23, 2016.

4.5 Director of State and Federal Programs – Ellen Hamilton reported:

- CAASPP testing is going well. Testing results will be released in September.
- LCAP is currently being updated.
- Mrs. Hamilton distributed and went over the ESSA update.

4.6 Superintendent – Dr. Geivett reported:

- Currently advertising for positions within the district due to retirements and resignations.
- The Master Schedule at WHS is continuing to be worked on.
- Maintenance Update/Possible summer projects within the district are:
 - Well lift test has been done. Now, maintenance will look at hooking up the well and work on the irrigation systems at both MES and WIS.
 - The roofing project began at MES during spring break and will be completed this summer.
 - Maintenance has been working on upgrading the restrooms at the WHS Football field.
 - The tractor has been ordered.

4.7 Board of Education Members

Mrs. Knight:

- Thank you to everyone in the district for everything they have done this year.

Mrs. Taylor:

- She attended the WCHS Open House.
- Looking forward to the end of the year activities.

Mr. Geiger:

- Encouraged people to go through all the exhibits at the Fair.

5. CONSENT CALENDAR

A. GENERAL

1. Accept donation from Sylvia Abrego in the amount of \$50.00 for the WIS 8th Grade Class.
2. Accept donation from David McDonald in the amount of \$77.00 for the Murdock Music Program
3. Accept donation from Murdock PTO in the amount of \$300.00 for the Murdock Mallard Garden.
4. Accept donation from the Knights of Columbus in the amount of \$250.00 for the Every 15 Minutes Program.
5. Accept donation from Sierra Central Credit Union in the amount of \$250.00 for the Every 15 Minutes Program.
6. Accept donation from O’Reilly Auto Parts in the amount of \$250.00 for the Every 15 Minutes Program.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Requests for Students #15-16-25 through #15-16-26 to attend school in the Willows Unified School District for the 2015/16 school year.
2. Approve Interdistrict Request for Students #15-16-48 through #15-16-51 to attend school in another school district for the 2015/16 school year.
3. Approve Interdistrict Request for Students #16-17-03 through #16-17-05 to attend school in the Willows Unified School District for the 2016/17 school year.
4. Approve River Jim overnight field trips to: 1) Stony Gorge Reservoir June 13-15, 2016; 2) Stony Gorge Reservoir June 27-29, 2016; 3) Engelbright Lake July 5-8, 2016; and 4) Butt Valley Reservoir July 18-20, 2016.
5. Approve the AP English Class overnight field trip to Ashland, Oregon for the Shakespeare Festival July 16-17, 2016.
6. Approve 2016/17 textbook lists for all WUSD schools (MES/WIS/WHS/WCHS).

C. HUMAN RESOURCES

1. Approve extension of Maternity/Child Rearing Leave for Amy Street through June 10, 2016.
2. Approve retirement of Margaret Ansel, WHS Teacher, effective June 11, 2016.
3. Approve retirement of Connie Funke, MES Counselor, effective June 11, 2016.
4. Approve retirement of Sarah Wiggett, WIS Counselor, effective June 10, 2016.
5. Accept resignation of Daniel Hartrum, WHS Teacher, effective June 10, 2016.
6. Accept resignation of Kyle Schaad, WHS Teacher, effective June 10, 2016.
7. Accept resignation of Eric Hanson, WHS Teacher, effective May 13, 2016.

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 4/6/16 through 4/27/16.
3. Approve ASB Quarterly Reports (MES/WIS/WHS).

Mr. Geiger moved, seconded by Mrs. Taylor to approve the Consent Calendar.

AYES: Knight, Geiger, Taylor

NOES: None

ABSENT: Parisio, Ward

MOTION PASSED: 3-0-2

6. DISCUSSION/ACTION CALENDAR

Mr. Geiger pulled Item 6A-1 because all board members were not in attendance. A special meeting will be held on May 23, 2016, at 7:00 p.m. in the WIS Library.

A. GENERAL

1. **(Information/Discussion)** Bond Information – Shin Green & Michael Riemenschneider, Eastshore Consulting.
2. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 4119.11/4219.11/4319.11	Sexual Harassment
BP 5117	Interdistrict Attendance
BP 5123	Promotion/Acceleration/Retention
BP 6020	Parent Involvement
BP 6142.92	Mathematics Instruction
BP 6177	Summer Learning Programs

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

Mrs. Taylor moved, seconded by Mr. Geiger to approve the Board Policies per CSBA’s Policy Guidesheet Recommendations.

AYES: Knight, Geiger, Taylor

NOES: None

ABSENT: Parisio, Ward

MOTION PASSED: 3-0-2

3. **(Action)** Approve Resolution #2015-16-07, Lincoln's Birthday Observance.
Mrs. Knight moved, seconded by Mrs. Taylor to approve Resolution #2015-16-07, Lincoln's Birthday Observance.
AYES: Knight, Geiger, Taylor
NOES: None
ABSENT: Parisio, Ward
MOTION PASSED: 3-0-2
- B. EDUCATIONAL SERVICES**
 1. **(Action)** Approve prospective graduates from WIS.
Mrs. Knight moved, seconded by Mr. Geiger to approve prospective graduates from WIS.
AYES: Knight, Geiger, Taylor
NOES: None
ABSENT: Parisio, Ward
MOTION PASSED: 3-0-2
 2. **(Action)** Approve prospective graduates from WHS.
Mrs. Knight moved, seconded by Mrs. Taylor to approve prospective graduates from WHS.
AYES: Knight, Geiger, Taylor
NOES: None
ABSENT: Parisio, Ward
MOTION PASSED: 3-0-2
 3. **(Action)** Approve prospective graduates from WCHS.
Mrs. Taylor moved, seconded by Mr. Geiger to approve prospective graduates from WCHS.
AYES: Knight, Geiger, Taylor
NOES: None
ABSENT: Parisio, Ward
MOTION PASSED: 3-0-2
 4. **(Action)** Approve the Local Educational Agency (LEA) Plan.
Mrs. Knight moved, seconded by Mr. Geiger to approve the Local Educational Agency (LEA) Plan.
AYES: Knight, Geiger, Taylor
NOES: None
ABSENT: Parisio, Ward
MOTION PASSED: 3-0-2
- C. HUMAN RESOURCES**
 1. **(Action)** Approve Resolution #2015-16-08; Establishing May 11, 2016 as California Day of the Teacher.
Mrs. Knight moved, seconded by Mr. Geiger to approve Resolution #2015-16-08; Establishing May 11, 2016 as California Day of the Teacher.
AYES: Knight, Geiger, Taylor
NOES: None
ABSENT: Parisio, Ward
MOTION PASSED: 3-0-2
 2. **(Action)** Approve Resolution #2015-16-09, Classified Employees Week, May 15-21, 2016.
Mrs. Taylor moved, seconded by Mr. Geiger to approve Resolution #2015-16-09, Classified Employees Week, May 15-21, 2016.
AYES: Knight, Geiger, Taylor
NOES: None
ABSENT: Parisio, Ward
MOTION PASSED: 3-0-2
 3. **(Action)** Approve employment of Certificated Personnel for 2016/17.
Mrs. Taylor moved, seconded by Mrs. Knight to approve employment of Certificated Personnel for 2016/17.
AYES: Knight, Geiger, Taylor
NOES: None
ABSENT: Parisio, Ward
MOTION PASSED: 3-0-2
 4. **(Action)** Approve employment of Classified and Confidential personnel for 2016/17.
Mr. Geiger moved, seconded by Mrs. Taylor to approve employment of Classified and Confidential personnel for 2016/17.

AYES: Knight, Geiger, Taylor

NOES: None

ABSENT: Parisio, Ward

MOTION PASSED: 3-0-2

5. **(Action)** Approve employment of Management personnel for 2016/17.

Mrs. Taylor moved, seconded by Mr. Geiger to approve employment of Management personnel for 2016/17.

AYES: Knight, Geiger, Taylor

NOES: None

ABSENT: Parisio, Ward

MOTION PASSED: 3-0-2

6. **(Action)** Approve employment of Derek Soeth for Maintenance Department Summer Help.

Mr. Geiger moved, seconded by Mrs. Knight to approve employment of Derek Soeth for Maintenance Department Summer Help.

AYES: Knight, Geiger, Taylor

NOES: None

ABSENT: Parisio, Ward

MOTION PASSED: 3-0-2

PUBLIC HEARING: In accord with Government Code §3547, a Public Hearing will be held at this time to allow for public input regarding the Initial Proposal (see attached) from the California School Employees Association (CSEA) Chapter 119 to the Willows Unified School District (WUSD) for the 2015/2016 school year.

Mr. Geiger opened the Public Hearing at 8:17 p.m. No comments were made. Mr. Geiger closed the Public Hearing at 8:18 p.m.

PUBLIC HEARING: In accord with Government Code §3547, a Public Hearing will be held at this time to allow for public input regarding the Initial Proposal (see attached) from the Willows Unified School District (WUSD) to the California School Employees Association (CSEA) Chapter 119 for the 2015/2016 school year.

The Board initiated the Public Hearing, then realized it was not needed.

7. **(Action)** Approve the Initial Proposal from the Willows Unified School District to the California School Employees Association (CSEA) Chapter 119 for the 2015/2016 school year. Dr. Geivett distributed copies of the Initial Proposal from WUSD to CSEA to Board members and the audience.

Mr. Geiger moved, seconded by Mrs. Taylor to approve the Initial Proposal from the Willows Unified School District to the California School Employees Association (CSEA) Chapter 119 for the 2015/2016 school year.

AYES: Knight, Geiger, Taylor

NOES: None

ABSENT: Parisio, Ward

MOTION PASSED: 3-0-2

D. BUSINESS SERVICES

1. **(Action)** Approve Agreement for Professional Services between WUSD and Capitol Advisors Group, LLC for the 2016/17 school year.

Mr. Geiger moved, seconded by Mrs. Taylor to approve Agreement for Professional Services between WUSD and Capitol Advisors Group, LLC for the 2016/17 school year.

AYES: Knight, Geiger, Taylor

NOES: None

ABSENT: Parisio, Ward

MOTION PASSED: 3-0-2

2. **(Action)** Approve Agreement with NetXperts, Inc. for I.T. Upgrades at Murdock Elementary School and Willows High School – Contingent Upon E-Rate Funding Approval.

Mr. Geiger moved, seconded by Mrs. Taylor to approve Agreement with NetXperts, Inc. for I.T. Upgrades at Murdock Elementary School and Willows High School – Contingent Upon E-Rate Funding Approval.

AYES: Knight, Geiger, Taylor

NOES: None

ABSENT: Parisio, Ward

MOTION PASSED: 3-0-2

7. ANNOUNCEMENTS

- 7.1 The following are the dates and times for Open House at the different school sites:
Monday, May 9, 2016 at 5:30 p.m. Willows High School
Thursday, May 26, 2016 at 6:00 p.m. Murdock Elementary School
- 7.2 Lamb Derby festivities will take place May 2-7, 2016.
- 7.3 The Glenn County Fair is from May 18-22, 2016.
- 7.4 The Educator's Hall of Fame Ceremony is May 21, 2016 at 8:00 a.m. at the Glenn County Fairgrounds in Flaherty Hall.
- 7.5 The WIS Spring Concert will be held on May 24, 2016 at 6:00 p.m. in the WIS Cafeteria.
- 7.6 The WHS Scholarship Night will be Wednesday, May 25, 2016 at 6:30 p.m. in the WHS Cafeteria.
- 7.7 Monday, May 30, 2016 is a district-wide holiday (Memorial Day).
- 7.8 WHS Concert will be June 2, 2016 in the WHS Cafeteria – time TBA.
- 7.9 The following are the dates and times for the 2016 Graduations:
Willows Community High School Wed, June 8, 2016 10:00 a.m. WHS Cafeteria
Willows Intermediate School Thurs, June 9, 2016 7:30 p.m. WHS Football Field
Willows High School Fri, June 10, 2016 7:30 p.m. WHS Football Field
- 7.10 The LCAP Public Hearing and Preliminary Budget Public Hearing will be held on June 20, 2016, at 7:00 p.m. at the Willows Civic Center.
- 7.11 The next Regular Board Meeting will be held on June 23, 2016, at 7:00 p.m. at the Willows Civic Center.
Mr. Geiger added:
- 7.12 Special Board Meeting will be held on May 23, 2016, at 7:00 p.m. in the WIS Library.

8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS – None

At 8:27 p.m. the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger stated that he would report out in Open Session upon the conclusion of Closed Session.

9. CLOSED SESSION

Closed Session began at 8:35 p.m.

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-Represented: Management and Confidential
- 9.2 Pursuant to Government Code §54956.9(b): Conference with Legal Counsel: Anticipated Litigation (one case)
- 9.3 Pursuant to Government Code §54957: Evaluation of Performance of a Public Employee: Superintendent

10. RECONVENE TO OPEN SESSION

10.1 Announcement of Action Taken in Closed Session.

At 9:35 p.m. the meeting reconvened to Open Session. President Geiger reported out:

- Item 9.1: Update given to the Board.
- Item 9.2: Update given to the Board.
- Item 9.3: Update given to the Board.

11. ADJOURNMENT

The meeting adjourned at 9:36 p.m.